



# Summer 2011

## Counselor in Training Information

### Program Hours:

We are open from 7:30 a.m. - 6:00 p.m., Monday - Friday from June 27, 2011 through September 2, 2011. We are closed on the 4th of July. C.I.T.s are expected to attend from 9:00 a.m. - 4:30 p.m. (can be longer).

### Program Locations:

We operate out of The Jones Elementary School, 137 Walnut Street, Stoughton, MA.

### Program Cost:

Each C.I.T. will pay \$125.00 per week regardless of the number of days attending. This is payable four weeks prior to the start of each week. This fee includes 2 daily snacks, all field trips, CPR and classroom training. Attendance is mandatory for all trainings. All payments are due according to the schedule on the registration form and will be considered late if not paid by that deadline. You will be responsible for a late fee of \$20 per week until paid. There will be a \$20 service charge for any returned check. Additionally, should your account become delinquent and we are forced to turn it over for collection you will be responsible for all collection costs as well as reasonable attorney fees.

### Staffing:

All C.I.T.s will report to the site coordinator. The site coordinator handles all the day-to-day operations of the vacation program. We offer child to staff ratios of 10:1 or better. All staff are trained and are hired in accordance with Department of Early Education and Care (EEC) regulations and guidelines; they are CPR/First Aid certified, CORI, SORI, and DSS checked to insure your child's safety.

### How do I apply for the program?

Please call our office at 781-344-5512 or E-mail us at [info@stoughtonextendedday.org](mailto:info@stoughtonextendedday.org). You may also download the forms from our website: [www.stoughtonextendedday.org](http://www.stoughtonextendedday.org). Once you've received all the necessary applications and paperwork. Please fill it out and mail it to: Stoughton Extended Day, P. O. Box 257, Stoughton, MA 02072-0257. If you have any questions, please don't hesitate to call us at 781-344-5512. The Program Director choose the C.I.T.'s. You must apply and be selected to participate in the program.

### Note:

- All medical, permission, and emergency forms must be completed before attending program.
- No refunds will be given for missed days.



# Summer 2011

## Counselor in Training Registration Form

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Grade entering fall 2011: \_\_\_\_\_

Home Address: \_\_\_\_\_ Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

\_\_\_\_\_ E-mail address \_\_\_\_\_

**Fee Schedule:**

Each C.I.T. will pay \$125.00 for each week you attend.

**NOTE:**

- All medical, permission, and emergency forms must be completed before attending program.
- All fees must be paid in full four weeks before the start of each week of the vacation program or a \$20.00 late fee will be charged for each week payment is late.
- All prices include field trips, on site activities, and two daily snacks.
- No refunds will be given for missed days.
- July 12 and August 16 Water Wizz Field Trip extra \$10.00 for the day.

All payments are due according to the schedule below and will be considered late if not paid by that deadline. You will be responsible for a late fee of \$20 per week until paid. There will be a \$20 service charge for any returned check. Additionally, should your account become delinquent and we are forced to turn it over for collection you will be responsible for all collection costs as well as reasonable attorney fees. I agree to these payment terms and conditions and I give permission for my child(ren) to attend Stoughton Extended Day Camp and all associated activities & field trips.

Parent / Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Please mail this form to Stoughton Extended Day, PO Box 257, Stoughton MA 02072-0257. If you have any questions please call 781-344-5512 or E-mail us at [info@stoughtonextendedday.org](mailto:info@stoughtonextendedday.org).

Please check off all the dates you can attend. You do not have to attend every day or every week to participate.

| Week              | Description          | Payment Deadline | Whole Week | Please X days you're requesting |         |           |          |        | Total Cost |
|-------------------|----------------------|------------------|------------|---------------------------------|---------|-----------|----------|--------|------------|
|                   |                      |                  |            | Monday                          | Tuesday | Wednesday | Thursday | Friday |            |
| 1 June 27- July 1 | Critters             | May 30           |            |                                 |         |           |          |        |            |
| 2 July 4 - 8      | Massachusetts        | June 6           |            | CLOSED                          |         |           |          |        |            |
| 3 July 11 - 15    | Water                | June 13          |            |                                 | Add 10* |           |          |        |            |
| 4 July 18 - 22    | Play Ball!           | June 20          |            |                                 |         |           |          |        |            |
| 5 July 25 - 29    | Pictures             | June 27          |            |                                 |         |           |          |        |            |
| 6 August 1 - 5    | Adventures           | July 4           |            |                                 |         |           |          |        |            |
| 7 August 8 - 12   | Nature & Environment | July 11          |            |                                 |         |           |          |        |            |
| 8 August 15 - 19  | Fitness              | July 18          |            |                                 | Add 10* |           |          |        |            |
| 9 August 22 - 26  | The Sky              | July 25          |            |                                 |         |           |          |        |            |
| 10 Aug. 29-Sep. 2 | That's Entertainment | Aug. 1           |            |                                 |         |           |          |        |            |

|  |                 |
|--|-----------------|
| Deposit<br>(Deposit of \$250 or payment in full, whichever is less. The deposit goes towards your first days/weeks at camp.) | \$250.00        |
| Registration Fee<br>(Waived if received before June 1)   | \$ 25.00        |
| Extra T-shirt @ \$10.00 # _____ Size (Adult _____)(Youth _____)  | \$ _____        |
| <b>Total Due</b>   | <b>\$ _____</b> |

Date rec'd \_\_\_\_\_ Staff Name \_\_\_\_\_ Confirm sent \_\_\_\_\_ Total Paid \_\_\_\_\_ Check # \_\_\_\_\_ Cash \_\_\_\_\_



**STOUGHTON EXTENDED DAY CAMP COUNSELOR IN TRAINING APPLICATION**

Return to: **STOUGHTON EXTENDED DAY**  
P.O. BOX 257  
STOUGHTON, MA. 02072-0257

Name \_\_\_\_\_ Today's date \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_ Zip \_\_\_\_\_ e-mail \_\_\_\_\_  
Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

School Name/Address \_\_\_\_\_ Phone \_\_\_\_\_  
\_\_\_\_\_ Zip \_\_\_\_\_

| <b>EDUCATION</b> | Major Subjects | Years |
|------------------|----------------|-------|
| _____            |                |       |
| _____            |                |       |

| <b>PAST EMPLOYMENT</b> List previous two summers or years |          |         |                |
|---|----------|---------|----------------|
| Dates   | Employer | Address | Nature of Work |
| _____   |          |         |                |
| _____   |          |         |                |

| <b>VOLUNTEER OR COMMUNITY SERVICE</b> |                     |                     |
|---------------------------------------|---------------------|---------------------|
| Dates                                 | Agency/Organization | Your duties or role |
| _____                                 |                     |                     |
| _____                                 |                     |                     |

| <b>CAMP EXPERIENCE</b> |      |          |         |       |
|------------------------|------|----------|---------|-------|
| Camper or staff?       | Camp | Director | Address | Dates |
| _____                  |      |          |         |       |
| _____                  |      |          |         |       |



**REFERENCES:** List 3 persons (not relatives) who have knowledge of your work

| Name  | Address & Zip | Phone |
|-------|---------------|-------|
| _____ | _____         | _____ |
| _____ | _____         | _____ |
| _____ | _____         | _____ |

Dates Available: From \_\_\_\_\_ to \_\_\_\_\_

In the following list, put numeral "1" before those activities you can organize and teach as an expert; "2" for those activities in which you can assist in teaching; "3" for those which are just your hobby.

**Arts & Crafts:**

- |                                      |                                     |                                      |                                     |                                       |
|--------------------------------------|-------------------------------------|--------------------------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Basketry    | <input type="checkbox"/> Ceramics   | <input type="checkbox"/> Electronics | <input type="checkbox"/> Jewelry    | <input type="checkbox"/> Leather Work |
| <input type="checkbox"/> Painting    | <input type="checkbox"/> Plastics   | <input type="checkbox"/> Sculpture   | <input type="checkbox"/> Metal Work | <input type="checkbox"/> Newspaper    |
| <input type="checkbox"/> Sketching   | <input type="checkbox"/> Watercolor | <input type="checkbox"/> Tye Dying   | <input type="checkbox"/> Weaving    | <input type="checkbox"/> Macrame      |
| <input type="checkbox"/> Other _____ |                                     |                                      |                                     |                                       |

**Performing Arts:**

- |                                      |   |  |  |  |
|--------------------------------------|---|--|--|--|
| <input type="checkbox"/> Instruments | <input type="checkbox"/> Play Directing | <input type="checkbox"/> Lead Singing  | <input type="checkbox"/> Skits and Stunts  | <input type="checkbox"/> Story Telling |
| <input type="checkbox"/> Dance       | <input type="checkbox"/> Dramatics      | <input type="checkbox"/> Improvisation | <input type="checkbox"/> Creative Movement |  |
| <input type="checkbox"/> Other _____ |   |  |  |  |

**Nature:**

- |   |  |  |  |   |
|---|--|--|--|---|
| <input type="checkbox"/> ACA Ecology Counselor Training | <input type="checkbox"/> Animals                 | <input type="checkbox"/> Birds           | <input type="checkbox"/> Conservation  | <input type="checkbox"/> Weather        |
| <input type="checkbox"/> Flowers                        | <input type="checkbox"/> Rocks & Minerals        | <input type="checkbox"/> Forestry        | <input type="checkbox"/> Insects       | <input type="checkbox"/> Trees & Shrubs |
| <input type="checkbox"/> Hiking                         | <input type="checkbox"/> Environmental Awareness | <input type="checkbox"/> Outdoor Cooking | <input type="checkbox"/> Nature Crafts |   |
| <input type="checkbox"/> Other _____                    |  |  |  |   |

**Sports:**

- |  |  |                                   |                                     |                                   |   |  |
|--|--|-----------------------------------|-------------------------------------|-----------------------------------|---|--|
| <input type="checkbox"/> Archery       | <input type="checkbox"/> Archery Certification | <input type="checkbox"/> Baseball | <input type="checkbox"/> Basketball | <input type="checkbox"/> Softball | <input type="checkbox"/> Informal Games |  |
| <input type="checkbox"/> Track & Field | <input type="checkbox"/> Volleyball            | <input type="checkbox"/> Hockey   | <input type="checkbox"/> Soccer     | <input type="checkbox"/> Tennis   | <input type="checkbox"/> New Games      | <input type="checkbox"/> Project Adventure |
| <input type="checkbox"/> Other _____   |  |                                   |                                     |                                   |   |  |

**Waterfront:**

- |                              |                              |   |  |                              |   |
|------------------------------|------------------------------|---|--|------------------------------|---|
| <input type="checkbox"/> WSI | <input type="checkbox"/> ALS | <input type="checkbox"/> ARC Advanced Cert. | <input type="checkbox"/> ARC First Aid | <input type="checkbox"/> CPR | <input type="checkbox"/> Life Guard Certified |
|------------------------------|------------------------------|---|--|------------------------------|---|

Have you ever been convicted of a felony including a sex-related or child abuse-related offence?  
 no     yes

In the past five years, have you been convicted of a misdemeanor  no  yes

If you answered yes to either question above, please explain:



What contribution do you think you can make at camp?

What contribution do you think a well-run camp can make to children?